

# UPPER DARBY HIGH SCHOOL CODE OF CHARACTER



**Opportunity • Unity • Excellence**

**2022-2023 School Year**

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## Philosophy

The Upper Darby High School Code of Character embodies the basic principles of responsibility, respect, and safe student behavior. We provide a restorative approach to students' concerning behaviors, and the importance of stakeholder relationships is integral to this approach. Building on our commitment to equity and Positive Behavioral Interventions and Supports (PBIS), Upper Darby School District continues to work to embed restorative practices and trauma-informed care as part of our school's culture and climate across all settings.

Upper Darby School District believes that behaviors develop over time and that school responses to behaviors of concern should be developmentally appropriate, considering each child's needs. A continuum of instructional strategies and suggested behavioral responses support teaching and learning, foster positive behaviors, and reflect a restorative philosophy. A restorative approach to discipline affords opportunities for students to learn from their mistakes, correct wrongdoings that result from their behavior, and restore relationships that are disrupted by their actions.

We believe relationships are essential to student academic success and social, emotional, and behavioral development. In all practices, our responses to student behaviors will support the ongoing development of the child, the school community, and the relationship between both.

## Responsibilities Of Students

*Upper Darby School District High School **STUDENTS** have the responsibility to:*

- contribute to maintaining a safe, supportive and orderly school environment that is conducive to learning and to show respect and dignity to other persons and to property
- practice respectful, responsible, and safe behaviors
- arrive on time, prepared to actively participate in their learning
- work to their potential both inside and outside of the classroom
- respect school property and ensure that safe conditions continue in our school.
- know the rules and expectations for their behavior
- ask questions when they do not understand
- seek help in solving problems that might lead to discipline
- work to develop strategies to control anger/frustration
- maintain behavior that is free from all forms of bullying, harassment, and discrimination
- empower students to utilize elements of restorative justice to resolve conflict

### **Responsibilities of Staff**

Upper Darby School District **EDUCATORS** have the responsibility to:

- establish and maintain a climate of mutual respect and dignity for all students
- establish an environment that is culturally sensitive
- model and teach positive expected behaviors across all areas and disciplines
- know school expectations, policies, and rules, and enforce them in a fair and consistent manner
- effectively communicate with students, families, administration about academic and behavioral concerns

### **Responsibilities of Families**

Upper Darby School District **FAMILIES** have the suggested responsibility to:

- recognize that the education of their child(ren) is a joint responsibility of families and the school community
- build positive relationships with school staff and communicate with teachers
- assure child(ren) are on-time and present each day
- support student's adherence to all safety precautions, rules, and policies
- share concerns as needed
- read school/district communications, attend school informational meetings, family conferences, and events
- know school rules and help their children understand them
- help their children deal effectively with peer pressure

### **Rights of Students & Families**

The Upper Darby School District has the shared belief that families and students are an integral part of the disciplinary process. All conduct matters are in compliance with federal, state, and local laws. UDSD wants all stakeholders to be aware that they have the right to appeal any disciplinary action which can be initiated through contacting school and district-level administrators.

Resident students have the right to a free, appropriate public education until age 21 or graduation from Upper Darby High School, whichever occurs first.

In cases where discipline is being considered, each student will have a fair chance to have their side of a controversy considered.

The Upper Darby School District does not discriminate against any student on the basis of race, creed, handicap, nationality, or sex. If there are any concerns regarding such matters, they should be referred to the student's teacher or guidance counselor. If the concern cannot be resolved at this level, the building administration can be asked to participate

in resolving the problem. In line with school district organization, the Director of Secondary Education can be involved in any matter not resolved at the building level.

This Code of Conduct has been prepared in accordance with Local, State and Federal laws, which define student rights and specify the need for a comprehensive discipline policy. Special Education students are subject to all parts of the Code of Conduct. The District complies with all aspects of the Individuals with Disabilities Education Act and Pennsylvania Department of Education Special Education Regulations.

Responsibilities of the Student (Board Policy 235):

Attendant upon the rights established for each student are certain responsibilities, which include regular attendance; conscientious effort in classroom work and homework; conformance to Board policies and school rules and regulations; respect for the rights of teachers, students, administrators and all others who are involved in the educational process; and expression of ideas and opinions in a respectful manner.[4][7][8][9][10][11]

It shall be the responsibility of the student to:[7]

1. Be aware of all policies, rules and regulations and Code of Student Conduct for student behavior and conduct him/herself accordingly. Each student shall assume that, until a rule is waived, altered or repealed in writing, it is in effect.[10]
2. Volunteer information in matters relating to the health, safety and welfare of the school community and the protection of school property.
3. Dress and groom to meet standards of safety and health, and not to cause substantial disruption to the educational processes.[12]
4. Assist the school staff in operating a safe school.
5. Comply with federal, state and local laws.
6. Exercise proper care when using district facilities, school supplies and equipment.[13]
7. Attend school daily and be on time to all classes and other school functions.[9]

- 8. Make up work when absent from school.
- 9. Pursue and attempt to satisfactorily complete the courses of study prescribed by local school authorities.
- 10. Report accurately in student media.[11]
- 11. Not use obscene language in student media or on school property.[11]

Behavior(s) of concern of this policy may result in disciplinary action, consistent with the Code of Student Conduct and Board policy.[10][14]

**Frequently Used Terms**

<i>Academic Penalties</i>	Grade reduction or denial of opportunities to turn in work, take tests, etc.
<i>After School Teacher Reflection</i>	Students shall meet their teacher at the agreed-upon place for a specified amount of time. Students must be given twenty-four (24) hours notice and a parent or guardian must be contacted in advance. Unless specifically notified otherwise, after school teacher reflection is to be held in the teacher’s classroom beginning promptly at 2:46 PM
<i>Alternative Education for Disruptive Youth</i>	This program is highly structured and may be considered as a preventive placement to expulsion. Students receive computer-based instruction supplemented with written assignments in Math, English, Social Studies, and Science. Students also learn goal-setting, social skills, and study skills.
<i>Bodily Injury</i>	Impairment of physical condition or substantial pain.
<i>Confiscation</i>	Temporary or permanent seizure of prohibited items in a student’s possession.

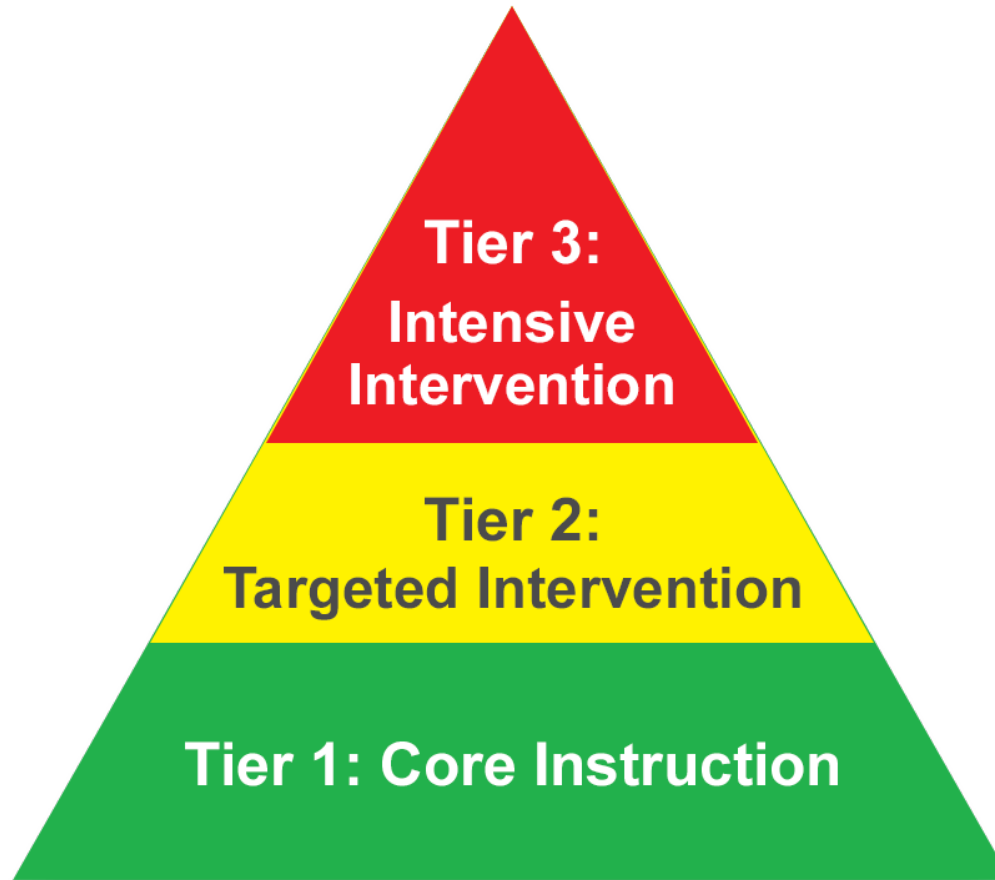
<i>Course of Conduct</i>	A pattern of actions is composed of more than one act over a period of time, however short, evidencing a continuity of conduct.
<i>Deadly Weapon</i>	Any firearm, whether loaded or unloaded, or any device designed as a weapon and capable of producing death or serious bodily injury, or any other device or instrumentality which, in the manner in which it is used or intended to be used, is calculated or likely to produce death or serious bodily injury.
<i>Denial of Privileges</i>	Students are prohibited from attending or participating in designated activities either curricular or extracurricular.
<i>Emotional Distress</i>	A temporary or permanent state of mental anguish.
<i>Expulsion</i>	Exclusion from school for a period in excess of ten (10) days to permanent. Students who are expelled are not permitted in any school building or on school grounds and may not attend or participate in any school activity. Expulsion may be imposed only by the Board of School Directors after required due process proceedings.
<i>Gang</i>	Any ongoing organization or group of people which has an identifiable name or identifying sign or symbol or whose members individually or collectively engage in or have engaged in a pattern of activity that endangers or disrupts the safety of the school or members of the school community.
<i>Out-of-School Suspension</i>	Parents will be notified of the reason for and the length of the suspension. In addition, the student and parent/guardian have the right to an informal hearing when a suspension of four (4) or more days is imposed. The school may encourage a parent conference on the morning of the student's return to school.
<i>Parent Contact</i>	Communication with the parent/guardian, either by phone, letter, or conference, referencing a student

<i>PBIS</i>	Positive Behavioral Interventions and Supports: The three-tiered PBIS framework engages students at different levels, beginning with establishing, explicitly modeling, practicing, and continuously reviewing common expectations. As more support is needed progressive strategies, supports, and interventions are utilized to address students' individual needs.
<i>Public</i>	As used in the section covering "Disorderly Conduct", public means affecting or likely to affect persons in a place to which the public or a substantial group has access. This includes schools.
<i>Pupil</i>	A person between the ages of 6 and 21 years who are enrolled in school.
<i>Restorative Conference</i>	Conference amongst parties which included restorative practices.
<i>Restorative/Restorative Practices</i>	The approach to resolving conflict and repairing harm by enabling those who have been harmed to convey the impact of the harm to those responsible, and for those responsible to acknowledge this impact and take steps to put it right. Restorative practices are processes that proactively work to build healthy relationships and create a sense of, and a commitment to, a community that helps to prevent and address conflict, wrongdoing, and damage. When employed with fidelity, restorative practices encourage a positive school climate that promotes and sustains teaching and learning.
<i>Saturday School</i>	Unless specifically notified otherwise, Saturday School will be held on every Saturday during the school year that is not a holiday weekend. A holiday is any weekend in which a holiday falls on a Friday, Saturday, Sunday, or Monday. Saturday School will be held in person in the Upper Darby High School Cafeteria. A restorative lesson and circle will be implemented with the support of the Saturday School teacher. Students are also encouraged to bring school work.



<i>School</i>	A school operated by a joint board of directors or school board where pupils are enrolled in compliance with the Public School Code of 1949, including area vocational schools and intermediate units.
<i>School Service</i>	A voluntary service that is approved by the school administration that a student can perform to earn points back toward the Royal Points Program
<i>Serious Bodily Injury</i>	Bodily injury creates a substantial risk of death, or causes serious, permanent disfigurement, or protracted loss or impairment of the function of any bodily member or organ.
<i>Serious Provocation</i>	Conduct sufficient to excite an intense passion in a reasonable person.
<i>Tier II</i>	Specific level of an intervention designed to address targeted student behavior.
<i>Tobacco</i>	A lighted or unlighted cigarette, cigar, pipe, or other lighted smoking product and smokeless tobacco in any form.
<i>Trauma-Informed Care Approach (TIC)</i>	The trauma-informed care approach provides students and teachers with emotional tools to build their capacity for healthy relationships, focused learning, and greater happiness. Teaching students about stress responses and resilience can help them better recognize their emotions, cope with trauma, and reach out for help before they display behaviors of concern. This approach eliminates emotional roadblocks so they can learn more readily and thrive in classrooms.
<i>Verbal Reprimand</i>	A verbal warning issued by a school staff member that a student's behavior is inappropriate and must be modified.
<i>Victim</i>	Any person against whom any crime as defined under the laws of the state is being or has been perpetrated or attempted.
<i>Withdrawal from Class</i>	Removal from class on a permanent basis with a grade of failing (WF) and placed into a study hall. The course cannot be made up during Summer School.

## 3 TIERED SYSTEM OF BEHAVIOR SUPPORT



## Definitions of Specific Offenses

<i>Causing a False Alarm</i>	The following sections of the <b><i>Pennsylvania Criminal Law Code</i></b> apply to students: (Section 4905) “A person who knowingly causes a false alarm of fire or other emergencies to be transmitted...commits a misdemeanor of the first degree (Section 1101) Fine...\$10,000 when the conviction is a misdemeanor of the first degree (Section 1104). A person who has been convicted of a misdemeanor may be sentenced to imprisonment...of not more than five years in the case of a misdemeanor of the first degree.”
<i>Continuation of Unmodified Tier I Behaviors</i>	Chronic Tier I Behaviors of Concern
<i>Criminal Mischief</i>	A person is guilty of criminal mischief if they damage tangible property of another intentionally, recklessly, or by negligence.
<i>Disorderly Conduct</i>	A person is guilty of disorderly conduct if, with intent to cause public inconvenience, annoyance or alarm, or recklessly creating a risk thereof, they: Engage in fighting or threatening or violent tumultuous behavior. <ul style="list-style-type: none"> <li>○ Make unreasonable noise.</li> <li>○ Use obscene language or use an obscene gesture.</li> <li>○ Create a hazardous or physically offensive condition by any act which serves no legitimate purpose.</li> </ul>
<i>Gang activity</i>	Including wearing of colors, sports paraphernalia or any article of clothing that contains a symbol of a *Gang or the intent to show allegiance to a Gang. <ul style="list-style-type: none"> <li>○ Definition: “Gang” – Shall mean any ongoing organization or group of people which has an identifiable name or identifying symbol whose members, individually or collectively engage in or have engaged in a pattern of activity that endangers or disrupts the safety of the school or members of the school community.</li> </ul>

<i>Harassment</i>	<p>A person commits the crime of harassment by communication or address when with intent to harass, annoy or alarm another.</p> <ul style="list-style-type: none"> <li>○ An intent to place such a person in reasonable fear of bodily injury.</li> <li>○ An intent to cause substantial emotional distress to another person.</li> </ul>
<i>Late to Class</i>	<p>Is defined as any student that arrives late (after the bell sounds) to their 2nd, 3rd, 4th Block, or Flex period and has already been documented present for that school day.</p>
<i>Late to School (Tardy)</i>	<p>All students who are late to school must report directly to their first block until 10:40 AM. Teachers must document lateness and mark students accordingly in TAC. From 10:40 AM-2:41 PM, late students must report directly to the Main Office. Students will be considered out of bounds if they are in the building and have not checked in. Every fifth unexcused late will result in an intervention. Lateness is only excused in accordance with the absence policy and discretion of the grade level Assistant Principal.</p>
<i>Open Lewdness</i>	<p>A person commits a misdemeanor of the third degree if he/she does any lewd act which he/she knows is likely to be observed by others would be affronted or alarmed.</p>
<i>Possession of a Weapon</i>	<p>Includes, but is not limited to, any knife, cutting instrument, cutting tool, nunchaku, firearm, shotgun, rifle, and any other tool, instrument, or implement capable of inflicting serious bodily injury</p>
<i>Sale or Distribution or buying/receiving a controlled substance</i>	<p>Violation of Substance Abuse Guidelines:  A student shall not knowingly sell, distribute, possess, use, transmit, or be under the influence of any narcotic drug, hallucinogenics, amphetamines, barbiturates, marijuana, alcoholic beverage, intoxicant, or any kind of controlled substance. This rule pertains to actions on school grounds, at any school activity, function, or event, or any vehicle designated or used by the school for student transport, including public transportation or while traveling to or from school</p>
<i>Simple Assault</i>	<p>A person is guilty of assault if he/she:</p> <ul style="list-style-type: none"> <li>○ Attempts to cause or intentionally, knowingly, or recklessly causes bodily injury to another.</li> <li>○ Negligently causes bodily injury to another with a deadly weapon.</li> </ul>

	<ul style="list-style-type: none"> <li>○ Attempts by physical menace to put another in fear of imminent serious bodily injury.</li> </ul>
<i>Theft by Unlawful Taking</i>	A person is guilty of theft if he/she unlawfully takes, or exercises unlawful control over, the property of another with intent to deprive him/her thereof.
<i>Trespassing</i>	Being on school property while on disciplinary removal or suspension or violating the early dismissal policy by not leaving school grounds after the agreed dismissal time
<i>Unauthorized Use of Electronic Devices, including cell phones</i>	<p>In accordance with this policy, electronic communication devices, including personal electronic communication devices, may be used during non-instructional time.</p> <ul style="list-style-type: none"> <li>○ In accordance with this policy, electronic communication devices, including personal electronic communication devices, may not be used during the school day or at any time as follows: <ul style="list-style-type: none"> <li>■ The Board strictly prohibits possession by students on school grounds, at district-sponsored activities, and on buses or other vehicles provided by the district, any non-district-owned laser pointers, or laser pointer attachments, and any electronic communication devices, including personal electronic communication devices that are hazardous or harmful to students, employees, and the district. These include, but are not limited to, devices that control/interfere with the operation of the buildings, systems, facilities, and infrastructure, or digital network. No exception or permission may be authorized by the principal, or designee, or anyone, for the students to possess or use such devices.</li> <li>■ Personal electronic devices cannot be visible or turned on during tests, examinations, and/or assessments.</li> <li>■ To cheat, engage in unethical conduct, and threaten academic integrity.</li> <li>■ To access and/or view Internet websites that are blocked by the district.</li> <li>■ To invade the privacy rights of any student or employee, violate the rights of any student or staff member, harass, threaten,</li> </ul> </li> </ul>

intimidate, bully or cyberbully any student, employee, or guest, or promote or engage in violence. Actions include, but are not limited to, taking an individual's photo without consent, recording an individual's voice or image without consent, or storing/accessing personal and/or academic information/data without consent.

- Locker rooms, bathrooms, dressing rooms, and swimming pool areas.
  - To create, send, share, view, or disseminate sexually explicit, lewd images or video content, as such acts may be a crime under state and/or federal law.
  - To disrupt the educational and learning environment.
  - During any detention, or another disciplinary period that takes place outside of the normal school day.
- Electronic communication devices, including personal electronic communication devices that violate this policy, other relevant district policies, regulations, rules, and procedures may be confiscated. If school officials have reasonable suspicion that this policy, other relevant district policies, regulations, rules, procedures, and laws are violated by the Student's use of electronic communication devices, including personal electronic communication devices, and that the use of these devices materially and substantially disrupts the school's atmosphere, the devices may be lawfully searched in accordance with the law, and/or the electronic communication devices and personal electronic communication devices may be turned over to law enforcement, when warranted.
- Students should have no expectation of privacy when using district-owned electronic communication devices and when using the district's WiFi or other services. In addition, students should have no expectation of privacy when they use personal electronic communication devices on the district's WiFi or other services.

	<ul style="list-style-type: none"> <li>■ When legally required and/or when in the interest of the student, the student’s parent/guardian shall be notified of any violation of this policy.</li> <li>■ If an electronic communication device, including a personal electronic communication device, is suspected of being stolen, it shall be turned over to law enforcement.</li> <li>■ Disciplinary interventions shall be in accordance with the district’s policies, regulations, rules, and procedures, including but not limited to Student Discipline, Acceptable Use of Information Technology Resources, Bullying/Cyberbullying, Harassment, and other policies.</li> </ul>
<i>Use of Tobacco in Schools Prohibited</i>	A person who possesses or uses tobacco in a school building, a school bus, or on school property under the control of a school district commits a summary offense.
<i>Violation of the Dress Code Policy</i>	<p><b>We strongly encourage students to exhibit school pride by wearing school colors and apparel.</b></p> <p>Students are not permitted to wear apparel that belittles another, suggests a sexual activity, or refers to violence, weapons, alcohol, drugs, tobacco, discrimination, gangs, or any illegal activity. Objectionable language or graphics are also not permitted on apparel or belongings.</p> <p>All shirts and dresses must have sleeves and cover the entire torso, and shoulders. Tank tops, midriffs, tube tops, low-cut shirts, strapless, spaghetti straps, see-through shirts, halters, or bareback shirts are not permitted.</p> <p>Dresses, skirts, and shorts must reach mid-thigh.</p> <p>Pants must be worn above the hip bone. No undergarments are to be seen at any time.</p> <p>See-through clothing, undergarments worn as outer garments, and sleepwear are not permitted.</p> <p>Clothing that is torn or ripped is not permitted.</p>

	<p>Students are not permitted to wear any spiked collars, spiked bracelets, or wallet chains.</p> <p>Shoes must cover the entire foot and have soles. Steel toe boots are not permitted.</p> <p>Hats, hoods, bandannas, and sunglasses are not to be worn in the building.</p>
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### Searches

School authorities may search the person, the possessions of, and/or the locker assigned to any student. School authorities may take temporary possession of and safeguard any materials, which are considered to be evidence of the commission of an offense or of other improper activity.

In general, searches should be based on reasonable suspicion that material will be produced, which evidences the violation of the Upper Darby High School Code of Character and/or a violation of applicable law, statute, or regulation. Prior to an individual locker search, the student shall be notified and be given an opportunity to be present. However, when school authorities have a reasonable suspicion that a locker contains materials that pose a threat to the health, welfare, or safety of the school population, student lockers may be searched without prior warning.

Custody and control of student lockers are shared jointly by the Upper Darby High School and the assigned student(s). Although students have a legitimate expectation of privacy in a school locker, the expectation should be minimal. Under certain circumstances, the interests of the Upper Darby School District to search a locker or lockers will clearly outweigh the intrusion into the privacy rights of students.

Deterring drug possession and use is a compelling concern for school officials. Appropriate searches are permissible to both discover the evidence of drugs within the school and to warn students that bringing drugs to school will not be tolerated. Canine sniff searches will be used to minimize the intrusiveness of any mass or school-wide search.



### Physical Restraint

Physical restraint may be used for, but not limited to, the following reasons: defense of self or others, removal of students from the educational setting, or detaining a student while awaiting the arrival of school administrators or police.

Staff members may use reasonable force as is necessary to protect themselves from attack, protect another person or property, quell a disturbance threatening physical injury to others, and/or obtain possession of dangerous objects.

### Late to School Policy

Number of Lates	Intervention	Person Responsible
5	Phone Call	Window Duty Staff
10	Student Conference, Official Written Notice	Window Duty Staff, Center Administrative Assistant
15	Phone Call, Official Written Notice, SAIP	Window Duty Staff, Center Administrative Assistant, Counselor
20	<b>Referral to Tier II</b> <ul style="list-style-type: none"><li>• Tier II Group for 6 weeks</li><li>• Student Lesson</li></ul>	Tier II Team Member

### Tier II Program

As part of our PBIS framework, UDHS provides interventions for students who do not respond positively to school-wide expectations and procedures. Students demonstrating the need for additional behavioral support may be referred to the Tier II team. The procedures are as follows: [UDHS Tier II Flow Chart](#)

### Positive Classroom Management Strategies

Behaviors of concern will occur in the classroom. All teachers are encouraged to employ positive classroom management strategies within the classroom, in addition to making notes of student behavior.

- Seat Change
- Proximity
- Alternative Assignment Choice
- Non-verbal Prompt
- Verbal Redirection
- Restate Expectations
- Positive Reinforcement

After the 3rd occasion of the same behavior, the behavior of concern becomes a Tier I. **Teachers MUST submit a Tier I referral indicating details.**

### MINOR Behaviors of Concern

#### Tier I Code of Character Behaviors of Concern

Behaviors that impede the orderly classroom procedures which include but are not limited to the below examples. These behaviors will be addressed by an individual teacher.

<u>Tier I Behaviors of Concern</u>	<u>Tier I Intervention Options</u>
<ul style="list-style-type: none"><li>● Late to Class</li><li>● Late to School<ul style="list-style-type: none"><li>○ Will be addressed by grade-level team</li></ul></li><li>● Dress Code Violation</li><li>● Inappropriate Talking</li><li>● Disrespect to Peers including Verbal or Written Profanity</li><li>● <a href="#">Unauthorized Use of Electronic Devices</a><ul style="list-style-type: none"><li>○ See Board Policy 237</li></ul></li><li>● Littering</li><li>● Failure to Follow Directions</li></ul>	<ul style="list-style-type: none"><li>● Parent Contact (<b>phone call</b> and/or email). Teachers must document phone calls in respective call logs.</li><li>● Restorative Conference/Circle</li><li>● Provide student access to the SEC</li><li>● Teacher may <i>consult</i> with the Lead Teacher for support in restorative practices</li><li>● <b>Student Attendance Improvement Plan</b></li><li>● Dress Code Violation redirection<ul style="list-style-type: none"><li>○ If a student needs a change of clothing, refer to the grade level center</li></ul></li><li>● SAP Referral</li></ul>

- Possession of a Laser Pointer
- Misuse of Hall Pass or Student ID
- Any Other Forms of Disruptive Behaviors

**Tier II Code of Character Behaviors of Concern**

Behaviors that disrupt the learning climate of the school include but are not limited to the below examples:

<b><u>Tier II Behaviors of Concern</u></b>	<b><u>Tier II Intervention Options</u></b>
<ul style="list-style-type: none"> <li>● Continuation of Unmodified Tier I Behaviors               <ul style="list-style-type: none"> <li>○ Chronic Tier I Behaviors</li> </ul> </li> <li>● Habitual Truancy               <ul style="list-style-type: none"> <li>○ *Addressed via Truancy Team/Grade Level Team</li> <li>○ <a href="#">UDSD Attendance Policy</a></li> </ul> </li> <li>● Plagiarism</li> <li>● Cheating</li> <li>● Tampering with Instructional Material</li> <li>● Leaving Class without permission</li> <li>● Lying</li> <li>● Insubordination               <ul style="list-style-type: none"> <li>○ Defiance</li> <li>○ Refusal to comply with reasonable directions</li> </ul> </li> <li>● Cutting Class</li> <li>● Non-Threatening Verbal Conflict between Students</li> </ul>	<ul style="list-style-type: none"> <li>● Verbal redirection</li> <li>● Restorative Conference</li> <li>● After School Reflection</li> <li>● SAIP</li> <li>● Access to SEC</li> <li>● Restricted Hall Pass</li> <li>● SAP Referral</li> <li>● Restorative Practices</li> <li>● Parent Conference/Phone Call</li> <li>● Referral to Social Worker</li> <li>● Center Team consult</li> </ul>

## MAJOR Behaviors of Concern

### Tier III Code of Character Behaviors of Concern

Behaviors that may pose a threat to the health, safety, or welfare of a member of the school community include but are not limited to the below examples:

<b><u>Tier III Behaviors of Concern</u></b>	<b><u>Tier III Intervention Options</u></b>
<ul style="list-style-type: none"><li>● Continuation of Tier II Offense</li><li>● Physical Altercation</li><li>● Gambling of Any Form</li><li>● Leaving School without Permission</li><li>● Cutting or Removal from Saturday School/Youth Court</li><li>● <a href="#">Possession of Tobacco Products</a></li><li>● Possession of Lighter</li><li>● Leaving School Grounds</li><li>● On School Grounds Parking Violation</li><li>● Dissemination of Unauthorized Material</li><li>● Smoking in the Building or on School Grounds</li><li>● Bringing Unauthorized Visitors to the School Campus</li><li>● Violating Suspension Rules</li><li>● Disorderly Conduct</li><li>● Reckless Endangerment</li><li>● Bullying/Harassment/Intimidation</li><li>● Throwing objects from a building or bus or any act on the school bus which jeopardizes the safety, health, or welfare of other passengers, the driver, pedestrians, and/or drivers of other vehicles</li><li>● Hazing</li><li>● Threats to a Member of the School Community</li><li>● Theft (action or crime of stealing)</li><li>● Possession/Distribution of Unauthorized Items</li></ul>	<ul style="list-style-type: none"><li>● Parent Contact</li><li>● Administrative Restorative Conference (2 points)</li><li>● Require Change of Clothing</li><li>● Referral to Youth Court</li><li>● Loss of Privileges</li><li>● Confiscation by Administration</li><li>● Saturday School with a restorative lesson (3 points)</li><li>● Out-of-School Suspension (5 points per day)</li><li>● Mandatory Parent/Guardian Meeting for Return to School</li><li>● Restorative Practices/Restorative Lesson</li><li>● Saturday School includes a restorative lesson addressing the behavior of concern</li><li>● SAP Referral (Mandatory for any substance abuse violation)</li><li>● Referral to Social Worker</li><li>● Referral to Tier II</li><li>● Referral to AEDY</li><li>● Expulsion (Requires School Board approval)</li><li>● Contacting Law Enforcement<ul style="list-style-type: none"><li>○ The Upper Darby Police Department must be contacted or any action that involves the possession of a controlled substance or a weapon.</li></ul></li><li>● Criminal Prosecution</li></ul>

- Vandalism
- Trespassing
  - Being on school property while on disciplinary removal or suspension or violating the early dismissal policy by not leaving school grounds after the agreed dismissal time
- Possession/Sale of Stolen Goods
- Breaking and Entering into a building, classroom, closet, locker, etc
- Gang Activity
- Possession of Drug Paraphernalia
- Possession of or Setting off an Incendiary Device
- Extortion

\*Any violation of the Pennsylvania Crimes Code constitutes a Tier III violation.

Acts that pose a direct threat to the health, safety, or welfare of others in the school include but are not limited to the following examples:

- Repetition of Tier III Behavior
- Any violation of the PA Crimes Code
- Terroristic Threats
- Possession of a Weapon
- Arson
- Inciting a Riot
- Physical Assault of a Staff Member or Student
- Causing a False Alarm
- Sexual Misconduct
- Kidnapping or Unlawful Restraint
- Robbery (by force or threat)
- Burglary (stealing, not from a person)
- Fighting/Instigating a Fight

\*The Principal (or designee), in consultation with the Superintendent (or designee), will contact the parent, conference with the student, and do one or more of the following:

- Loss of privileges
- Referral to SAP (mandatory referral for a substance abuse violation)
- Referral to Social Worker
- Out-of-school suspension (5 points per day)
- Expulsion (Requires School Board action)
- Contact law enforcement authorities
  - The Upper Darby Police Department must be contacted for any activity that involves the possession of a controlled substance or a weapon.
- Criminal prosecution
- Referral to AEDY \*must meet application criteria

- Sale, distribution, or buying/receiving a controlled substance (*Behavior(s) of concern of Substance Abuse Guidelines: A student shall not knowingly sell, distribute, possess, use, transmit, or be under the influence of any narcotic drug, a hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, intoxicant, synthetic or distilled oil, or any other kind of controlled substance. This rule pertains to actions on school grounds, at any school activity, function or event, or any vehicle designated or used by the school for student transport, including public transportation or while traveling to or from school.*)

All employees of the Upper Darby School District have a responsibility to promptly refer any suspected or confirmed action, which could constitute a Tier III Violation to the appropriate grade level Assistant Principal, to any other Assistant Principal, or to the Building Principal. Upper Darby School District recognizes the potential for behaviors to warrant a referral to our SST team for examination into providing the student with additional support.

### **Royal Points Program**

At the start of the school year, each student is awarded 100 Royal Points. Royal Points are rolled over with students from week to week. The expectation is that all students maintain their given 100 Royal Points. Points are deducted based on behaviors of concern of the Upper Darby High School Code of Character. If a student has a Royal Point count that drops below 85, the student is ineligible to participate in school-based activities, both curricular and extracurricular. All students have the opportunity to recoup Royal Points through Royal Recovery. Royal Point count will be accessible through Home Access Center on a daily basis.

### **Point Values:**

Administrative Restorative Conference: loss of 2 points per instance

Saturday School: loss of 3 points per instance

Suspension: loss of 5 points per day

*Event participation includes, but is not limited to the following:*

- Spectator at athletic event and/or participant based on Athletic Eligibility
- Vocal and instrumental music program rehearsals and performances
- Play and musical rehearsals and performances (participant/spectator)
- Student Government
- Media center and tech crew


- Club meetings or other activities
- Field trips
- Homecoming (participant/spectator)
- Powder Puff (participant/spectator)
- UD's Got Talent (participant/spectator)
- Proms and Class dances
- Senior Appreciation Day
- Top Royal (participant/spectator)
- PBIS Movie Nights (participant/spectator)
- Any other school-related function in which a ticket is needed to enter (participant and spectator)

*Students who pay for an extracurricular activity (dance ticket, field trip payment, etc.) are not guaranteed a refund if they are later deemed ineligible. Athletic team practices, games, and any other organized team activities will fall under the athletic program regulations sanctioned by the PIAA, but also will be held to the same standards required by the Royal Points Program.*

## Royal Recovery Options

### Daily Royal Recovery

Any student looking to recoup Royal Points has the opportunity to do so by completing a Royal Recovery Sheet. Royal Recovery keeps you accountable on a daily basis. You need to come to school and to each class ON TIME. Each of your teacher's will sign off on each block for the school week. If you are able to do this for 5 school days you will earn 5 points back to your total. There is also an option for school service in which you can earn an additional 5 Royal Points back.

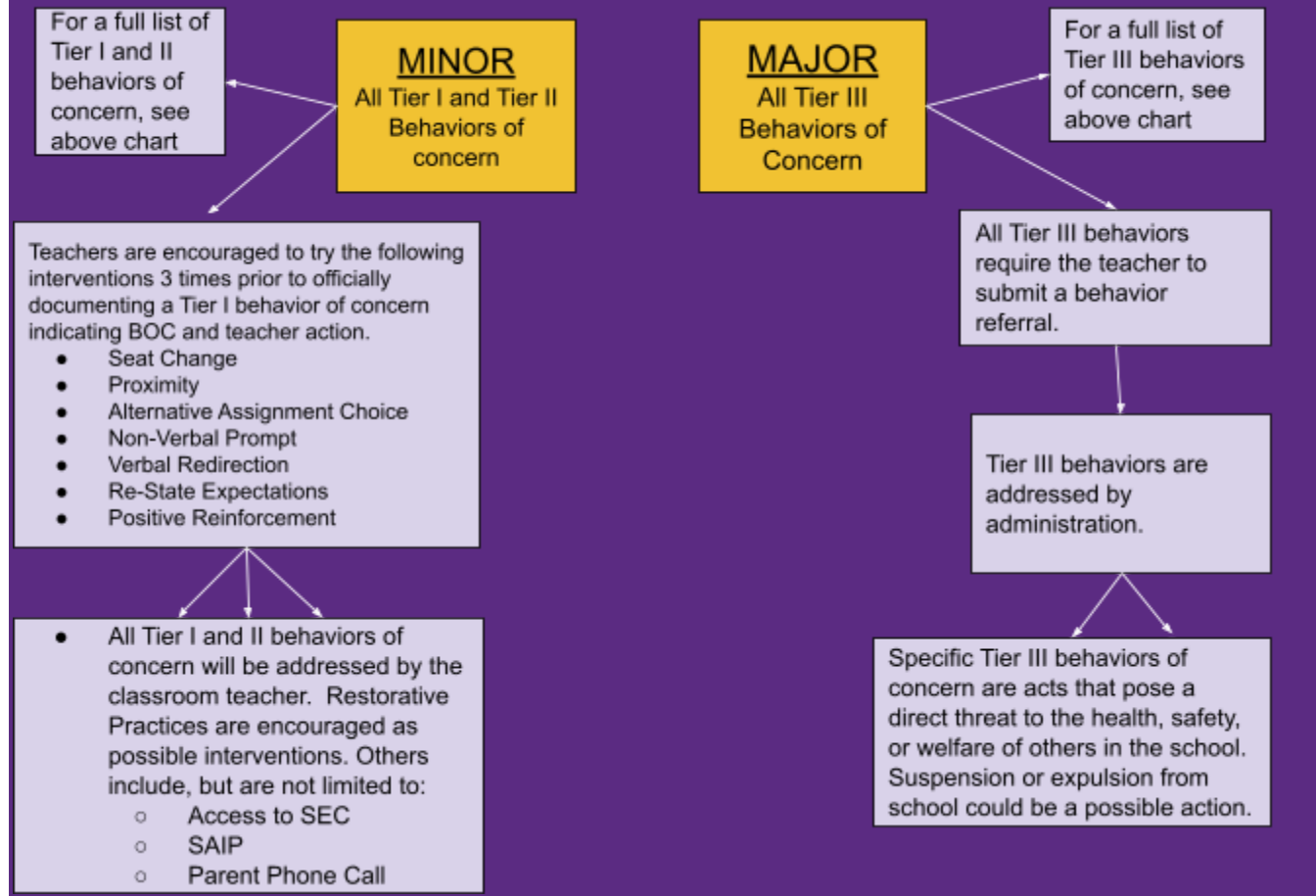
 Royal Recovery Form 2022-23

### School Service

Students also have the option to participate in a School Service activity in order to regain points in the Royal Points Program. Voluntary school service, that is approved by school personnel, can earn back 5 Royal Points.

**PBIS BEHAVIOR FLOW CHART**

# UDHS PBIS Behavior Flow Chart





**PBIS Royal Revolution Matrix**

Setting/ Expectations	Hallways	Classroom	Bathrooms
<b>Be Respectful</b>	<ul style="list-style-type: none"> <li>● Communicate with appropriate language and volume</li> <li>● Pay attention to your surroundings</li> </ul>	<ul style="list-style-type: none"> <li>● Listen</li> <li>● Be tolerant</li> <li>● Communicate with appropriate language and volume</li> <li>● Address issues at appropriate time</li> </ul>	<ul style="list-style-type: none"> <li>● Honor privacy</li> <li>● Communicate with appropriate language and volume</li> </ul>
<b>Be Responsible</b>	<ul style="list-style-type: none"> <li>● Keep hall pass visible</li> <li>● Follow staff requests</li> <li>● Keep moving</li> <li>● Keep it clean</li> </ul>	<ul style="list-style-type: none"> <li>● Be prepared</li> <li>● Be on time</li> <li>● Complete your own work</li> <li>● Keep it clean</li> <li>● Focus on learning</li> </ul>	<ul style="list-style-type: none"> <li>● Keep it clean</li> <li>● Go, Flush, Wash, Leave</li> <li>● Tell an adult when there is an issue</li> </ul>
<b>Be Safe</b>	<ul style="list-style-type: none"> <li>● Follow Up/Down stairs</li> <li>● Stay to the right</li> <li>● Use your own locker</li> <li>● Keep objects, hands, and feet to yourself</li> </ul>	<ul style="list-style-type: none"> <li>● Stay seated</li> <li>● Keep objects, hands, and feet to yourself</li> <li>● Follow hall pass procedures</li> </ul>	<ul style="list-style-type: none"> <li>● Respect property</li> <li>● Keep objects, hands, and feet to yourself</li> </ul>
<b>BE ROYAL! Always TRY YOUR BEST and EXHIBIT SCHOOL PRIDE!</b>			

## Central Administration Pupil Service Contact Information

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