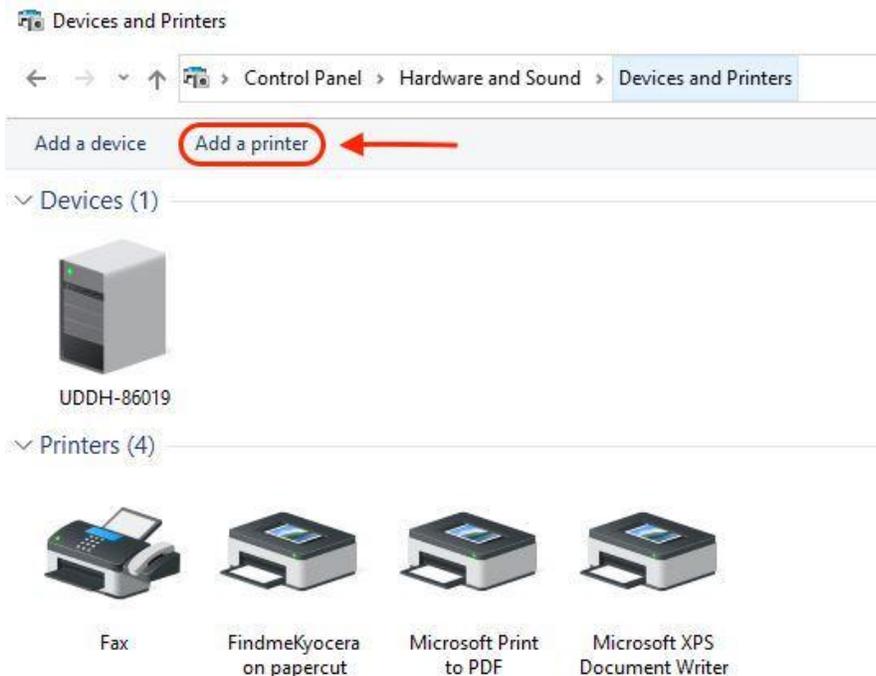


# Add Printer (IP Address)(PC)

1. Type the words “**control panel**” into the search bar in the bottom left corner
2. Under **Hardware and Sound**, click “**View devices and printer**”



3. Click “**Add a printer**”



#### 4. Click “The printer that I want wasn’t listed”

 Add a device

Choose a device or printer to add to this PC

Searching for devices

	Kyocera TASKalfa 6002i @ UDDH-42549 Printer	
	Lexmark E250dn @ UDDH-22497 Printer	
	Lexmark MS610de Printer	

**The printer that I want isn't listed** ←

5. Select **“Add a printer using a TCP/IP address or hostname”** click, **Next**

← Add Printer

Find a printer by other options

- My printer is a little older. Help me find it.
- Find a printer in the directory, based on location or feature
- Select a shared printer by name

Example: \\computername\printername or  
http://computername/printers/printername/.printer

- Add a printer using a TCP/IP address or hostname
- Add a Bluetooth, wireless or network discoverable printer
- Add a local printer or network printer with manual settings

Next

6. Enter the **IP address** of the printer and click **Next**

← Add Printer

Type a printer hostname or IP address

Device type: Autodetect

Hostname or IP address:

Port name:

Query the printer and automatically select the driver to use

Next

## 7. Name the printer and click **Next**

You've successfully added NPID1AEE3 (HP LaserJet 200 colorMFP M276nw)

Printer name:

This printer has been installed with the HP LaserJet 200 color MFP M276 PCL6 Class Driver driver.

## 8. Select “Do not share this printer” and click **Next**

←  Add Printer

### Printer Sharing

If you want to share this printer, you must provide a share name. You can use the suggested or a new one. The share name will be visible to other network users.

Do not share this printer

Share this printer so that others on your network can find and use it

Share name:

Location:

Comment:

## 9. Click **Finish**